

Members Present: R. Hajlo, D. Keyes, T. Gulbransen, R. Thorson, A. Galati, D. Smith,

Members Absent: J. Johnson

Ex-officio Members Present: J. Gutierrez

Guests: K. Gutierrez

1. Call to order

- a. R. Hajlo called the meeting to order at 6:04 PM.

2. Open Forum - None

3. [SCPA Board Calendar \(Updated\)](#) - January/February 2025

4. Consent Agenda

- a. Board Minutes
 - i. [SCPA December 17, 2025 Board Minutes](#)
- b. Executive Directors
 - i. [Executive Director's Report January 2025](#)
 - ii. [J. Gutierrez Professional Development 2024-2025](#)
 - iii. [EDFO Board Report January 2025](#)
- c. Governance Policies - None
 - 1. Motion to Approve: A. Galati
 - 2. Second: R. Thorson
 - 3. Approved: All

5. Agenda

- a. 2026-2027 School Calendar Review and Approval
 - i. [2026-2027 Overview](#)
 - ii. [Internal Calendar Draft 2627](#)

- a. Motion to Approve: A. Galati
- b. Second: T. Gulbransen
- c. Approved: All

b. 2025-2026 School Start Time -- Informational

i. SCPA school day: 9:45-4:15

c. Governance Committee

- i. [Minutes January 14, 2025](#)
- ii. [Board Composition - New MN Statute Requirements](#)
- iii. [SCPA Board Roster Jan 2025](#)
 - a. [Board Terms and Elections](#)
 - i. Motion to Approve: Election Ballot Update: R. Thorson
 - ii. Second: D. Smith
 - iii. Approved: All
 - b. [Board Election Procedures 2425](#)
- iv. [Letter re: Bylaws](#)
 - a. [SWM Edits to SCPA Bylaws, July 2024](#)
 - i. Motion to Approve: T. Gulbransen
 - ii. Second: D. Keyes
 - iii. Approved: All

d. [SCPA Succession Planning Summary](#)

- i. Five candidates will be moving forward to the first round of interviews.
 - i. Motion to approve our five applicants: J, G, H, D, O to move on to round one interviews for ED search. - T. Gulbransen
 - ii. Second: B. Hajlo
 - iii. Approved: All

2. Candidates: Michael Neubeck, Jeremy Perrin, Jennifer Fuchs, Adam Holm, and Joseph Hill
3. Interviews are scheduled for February 22, 2025.

Adjournment: 6:22 PM

- Motion to adjourn: A. Galati
- Second: R. Thorson
- Approved: All

Respectfully Submitted by A. Galati, St. Croix Preparatory Academy Board Clerk