

Members Present: R. Hajlo, D. Keyes, J. Johnson (remote), N. Donnay, R. Thorson, T. Gulbransen, K. Denzer, A. Galati, M. Stiles

Members Absent:

Ex-officio Members Present: K. Gutierrez

Guests: None

## **1 Call to Order**

R. Hajlo called the meeting to order at 6:05 PM.

## **2. Open Forum**

- No one.

## **3. Consent Agenda**

A. Board Minutes

- a. Link: [May 2, 2024 Minutes](#)

B. Executive Director's Report

- a. Link:

[https://drive.google.com/file/d/18IXo5a0xh4dEIFIAv6PE4kko\\_HXF8vCJ/view?usp=sharing](https://drive.google.com/file/d/18IXo5a0xh4dEIFIAv6PE4kko_HXF8vCJ/view?usp=sharing)

- b. Link: [J. Gutierrez Professional Development Version 2 Update](#)

- Motion to Approve: A. Galati
- Second: M. Stiles
- Approved: All

## **4 - Agenda**

A. Board Election Update - N. Donnay

- a. May election results

- i. Rita Thorson - teacher
- ii. Danielle Smith - parent

B. SCPA FY 25 Original Budget Projections - For Board Approval-Final

- a. Link:

<https://drive.google.com/file/d/18M5zoZoafdmszSrCYdxwPtPPjKVGAAxQ/view?usp=sharing>

- b. K. Gutierrez -
  - i. 2 small changes noted

Motion:

I propose to adopt the 2024-2025 original budget as presented:

- General Fund Revenues of \$16,296,095 and Expenditures of \$16,191,054
- Food Service Fund Revenues of \$791,000 and Expenditures of \$790,000
- Community Service Fund Revenues of \$172,000 and Expenditures of \$183,000
  
- Motion to Approve: A. Galati
- Second: M. Stiles
- Approved: All

C. Executive Committee Update - N. Donnay

- a. DRAFT Executive Committee - Information for Board Discussion- May 2024 Board Meeting

- i. Link:  
[https://drive.google.com/file/d/18OkqErmjQv\\_YxZGqm\\_E3TYDQx5pRWPUT/view?usp=sharing](https://drive.google.com/file/d/18OkqErmjQv_YxZGqm_E3TYDQx5pRWPUT/view?usp=sharing)
- ii. Brief discussion about length of terms for all committee members. Right now, for the sake of continuity, terms are ongoing unless a member needs to step away from serving.

D. Succession Planning Committee Update - R. Thorson

- a. Link: [May 1 Minutes](#)
- b. Executive Director Search Simplified WEB Version
  - i. Link:  
<https://drive.google.com/file/d/18SW3lKHSMG0gAE5t9r3YxuUhcIH3og4N/view?usp=sharing>
    1. Will go live in July on SCPA website.
    2. Will be communicated to staff before it goes live.

- c. Succession Planning Committee

- i. Link:  
<https://drive.google.com/file/d/18W10M6ucEWkXRrvXALeC22WajUdCXvIn/view?usp=sharing>

E. Governance Committee Update

- a. [May 9, 2024 Meeting Minutes](#)
  - i. Concern brought forward regarding Board Succession about N. Donnay being Board Chair next year with B. Hajlo as Vice-Chair. The concern: this puts N. Donnay in a conflict of interest position

due to the Board Chair and Executive Director relationship. Discussion about the Board Chair position will be discussed at the next board meeting in June.

- b. [Governance Committee Information for the Board](#)
- c. M. Stiles will check policy for Board Officer elections, process, and succession planning.
- d. J. Gutierrez will be sending a letter to the greater community for recruitment of committee members.

F. Finance Committee Update - K. Gutierrez

- a. Link:  
<https://drive.google.com/file/d/18awkMQHRWvWxeVizQmXTRBATAetYQro1/view?usp=sharing>

**Adjournment: 7:15 PM**

- Motion to adjourn: A. Galati
- Second: M. Stiles
- Approved: All

Respectfully Submitted by A. Galati, St. Croix Preparatory Academy Board Clerk