

Members Present: R. Hajlo, D. Keyes, N. Donnay, T. Gulbransen, A. Galati, R. Thorson, J. Johnson, D. Smith

Members Absent: M. Stiles

Ex-officio Members Present: J. Gutierrez

Guests: Scott Morell, A. Kleinboehl, A. Sachariason, J. Karetov, M. Thole, P. Kerrigan, K. Seim, T. Smith, S. Peterson, C. Olson, D. Thompson

1. Call to order

- a. R. Hajlo called the meeting to order at 6:05 PM.

2. Open Forum - None

3. [SCPA Board Calendar \(Updated\)](#)

4. Consent Agenda

- a. Board Minutes
 - i. [SCPA Board Minutes - July 16, 2024](#)
 - ii. [SCPA Board Minutes - August 9, 2024](#)
- b. Executive Director
 - i. [Executive Director's Report August 2024](#)
 - ii. [J. Gutierrez Professional Development 2024-2025](#)
- c. Language Access Plan
 - i. [SCPA Language Access Plan](#)
 - ii. [MN Statute 123B.32](#)
- d. Annual Report 2023-2024 - J. Gutierrez
 - i. [SCPA Annual Report 2023-2024](#)
 - ii. [SCPA Administration and Faculty 2023-2024](#)

- e. Governance Policy
 - i. [419 Tobacco Free Environment Recommendation to Change](#)
 - ii. [Minn. Stat. § 121A.08](#)
 - iii. [History of Changes to 419 Tobacco Free Environment](#)
 - iv. [419 Tobacco Free Environment Policy August 2024](#)
- 1. Motion to Approve the Consent Agenda: J. Johnson
- 2. Second: T. Gulbransen
- 3. Approved: All

5. Agenda

- a. Seating of new board member: Danielle Smith
 - i. Motion to Approve: A. Galati
 - ii. Second: J. Johnson
 - iii. Approved: All
- b. Succession Planning Committee - T. Gulbransen gave an update.
 - i. [SPC Minutes from July 16, 2024](#)
 - ii. [SPC Minutes from August 13, 2024](#)
 - iii. [Executive Director Compensation Comparison Quick View](#)
 - iv. [Executive Director Agreement Structure Comparison](#)
 - v. [Executive Director Job Description Structure Comparison](#)
- c. SCPA Charter School Renewal Information- J. Gutierrez reviewed for the board.
 - i. [Renewal Email Communication](#)
 - ii. [Exhibit F 2020 Contract](#)
 - iii. [2025 Charter Renewal Potential Goal Changes](#)
 - iv. [SCPA Charter School Goals Performance from 2021 to 2024](#)

- d. Change Management Training 2 - Scott Morrell (Rebar Leadership)
- e. Board Retreat Planning - October 12, 2024
 - i. Succession planning
 - ii. Strategic planning

Adjournment: 8:09 PM

- Motion to adjourn: A. Galati
- Second: J. Johnson
- Approved: All

Respectfully Submitted by A. Galati, St. Croix Preparatory Academy Board Clerk