

Members Present: K. Denzer, N. Donnay, J. Gottschalk, R. Hajlo, J. Markoe, S. Mueller, A. Schumacher, D. Keyes, K. Pleticha

Members Absent:

Board Advisors Present: J. Gutierrez, K. Gutierrez

Call to Order

S. Mueller called the board meeting to order at 8:40 a.m.

Open Forum

There were no requests to speak at the Open Forum.

Consent Agenda

J. Gutierrez reviewed the consent agenda. This included previous board minutes and Governance Policy approval, specifically the second reading and approval of Policy #406 - Public and Private Personnel Data.

Motion to approve the Consent Agenda: B. Hajlo

Second: K. Denzer

Approved: All

ALICE Training – A Review from K. Gutierrez and J. Gutierrez

There was discussion on the ALICE Training – ALICE is an Active Shooter Response Training that is being implemented at St. Croix Prep. The implementation will take between 2-3 years. Personnel who have attended the two day training include: Candace Westlund (school nurse), Dustin Vincent (Phy. Ed teacher), Bill Blotske (Facility Director), K. Gutierrez (COO) and J. Gutierrez (Executive Director). The discussion included a review of the acronym (A – Alert; L – Lockdown; I – Inform; C – Counter; E – Evacuate), rationale for the program, the learning model, team composition, etc.

Expansion on Current Site – A Discussion.

There was discussion of expansion on the current campus. This included a discussion of class size, span of control as it related to leadership, development opportunities for those seeking potential leadership opportunities, impact of additional students on culture, common areas (e.g. atrium, cafeteria, gymnasium, PAC, parking lot, etc.). The agenda item was prompted by the continued long waiting lists (approximately 700 students) the school has experienced in the previous years. The operational leadership team will prepare some initial cost estimates related to the construction of another building on the campus.

Replication of St. Croix Prep – A Discussion

There was discussion on replication of St. Croix Prep. This included a discussion of potential location(s), demographic fit, St. Croix Prep expertise, model of education, facilities, 800 pound gorilla presence, transportation, grade levels, long term vision, etc.

St. Croix Prep Foundation – A Discussion Led by K. Gutierrez

There was discussion about the establishment of a public charity for the purpose of raising funds for “Campus Prep” (supporting facility, programming maintenance, and improvements), “Teacher Prep” (supporting St. Croix Prep staff by funding professional development opportunities, performance based stipends, and



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enrichment to the St. Croix Prep compensation plan), and “College Prep” (college scholarships for St. Croix Prep graduates). The discussion included rules related to a public charity, board structure, fundraising vehicles, target audience, etc.

Athletic Field Lights Installation and Payment Options

There was discussion of the timing of the purchase and installation of athletic field lights. The recent construction project will be closed out with approximately \$135,000 transferred from Friends of St. Croix Prep (affiliated building company) to St. Croix Prep (the School). After revised cost estimates, it will be determined if the School will purchase the lights, finance the purchase of the lights, or utilize a combination of purchase/financing.

Succession Planning – A Discussion

There was discussion on the current succession plan, as it relates to educational leadership and board members. The discussion included updating job descriptions, documenting the duties performed by K. Gutierrez (COO), recruitment of board members (e.g. parent members, faculty, and community members).

Motion to adjourn at 2:00 pm: J. Markoe

Second: A. Schumacher

Approved: All

Submitted by J. Gutierrez, Executive Director, St. Croix Preparatory Academy