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**Members Present:** Kelly Gutierrez, Rusty Williams, Bill Blotske  
**Conference Called In:** Dan Mehls

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**Call to Order**

- The meeting was called to order at 8:10 AM

**Approve FY19 Officers (Positions to remain the same):** Motion: D. Mehls, 2<sup>nd</sup>: K. Gutierrez.

Approved by all

1. Rusty Williams - President
2. Kelly Gutierrez – Treasurer
3. Bill Blotske - Secretary

**Vote to engage Clifton Larson Allen to complete FY18 Audit Report and Tax Return:** Motion: D. Mehls, 2<sup>nd</sup>: R. Williams Approved by all.

**Field Development Project Update:** B. Blotske gave a summary of what is left to complete on the project. Minor items left include the following:

1. Seeding of common areas and throwing areas
2. Warranty Work
3. Growing in of natural turf fields

Discussion took place in regards to renting of the main artificial turf field and it was encouraged to continue to require rental fees to help in providing funds for maintenance of the fields.

Discussion took place on the lighting for the field and the possibility of leasing to own. This led to further discussion on fundraising for the remaining elements and what was thought to be an appropriate ask for starting donations.

The possibility of renting bleachers until permanent ones are installed was also discussed.

**Summer Facilities Projects Update:** B. Blotske gave an update of all the summer maintenance projects that are being completed. The following is a list of projects (but not limited to):

1. Built-in cabinets will be installed in the MS Science rooms and the US and MS art rooms
2. US computer lab is being converted into the US SPED resource area
3. Office 202 is being converted to the office for the US Office Assistant Administrator
4. Parking lot is being resealed
5. Installing a washer and dryer in the coach's area
6. PAC back storage area build-out
7. General maintenance of all rooms

**Approval of using expenditures from Capital Improvement Fund to help with PAC back storage area build-out:** Motion: D. Mehls, 2<sup>nd</sup>: R. Williams Approved by all.

**Next Meeting Date:** TBD

**Adjourn Meeting:** Meeting was adjourned at 9:17 AM. Motion: R. Williams, 2<sup>nd</sup> K. Gutierrez. Approved by all.

Submitted by B. Blotske, St. Croix Preparatory Academy.