



# **st. croix** preparatory academy

ACADEMICS • CHARACTER • LEADERSHIP

St. Croix Preparatory Academy will develop each student's academic potential, personal character, and leadership qualities through an academically rigorous and content-rich educational program grounded in the classical tradition.

Open Enrollment Period  
School Year 2018-2019  
School Year 2019-2020

Frequently Asked Questions  
(FAQ)

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2018-2019 School Year. Open enrollment period was from August 28, 2017 to January 4, 2018.

2019-2020 School Year. Open enrollment period is from August 27, 2018 to January 4, 2019.

Q: Even though the Open Enrollment Period for the 2018-2019 school year has ended can I still enroll my children in St. Croix Prep?

Even though the open enrollment period has passed St. Croix Prep always accepts enrollment applications for the current year. Once received, the students are offered available spots in open classes or placed on the waiting list. There are still available spots in some of the grades (specifically grades 10-12).

Q: When is the Open Enrollment Period for the 2019-2020 school year?

We will begin accepting applications for the 2019-2020 school year on August 27, 2018. The deadline for submitting an application is January 4, 2019. St. Croix Prep will be accepting applications for grades K-12. Applications received after January 4, 2019 will be placed on the waiting list (if the class is full).

Q: Will the students currently enrolled in St. Croix Prep have priority?

Per state statute, students who are currently enrolled at St. Croix Prep will have priority in the enrollment process. Families who want to reenroll their children at St. Croix Prep will be asked to fill out an "Intent to Return" form to confirm a space for the next school year.

Q: During the Open Enrollment period is it first come first served?

We will begin accepting applications for the 2019-2020 school year on August 27, 2018. The deadline for submitting an application is January 4, 2019. All applications received by the January 4, 2019 deadline will be equally considered. For any grade level where we have more applicants than spaces available, we will conduct a lottery to determine admission for that grade. Applicants who are not chosen in the lottery will be placed on a waiting list and notified promptly if a space becomes available. Applicants will be notified as to the status of their applications as early as possible.

Example: There are three spots available in the 4th grade class. During the open enrollment period 10 applications for the 4th grade class are received. In accordance with state statutes, first priority is given to siblings of those who have brothers/sisters already enrolled at St. Croix Prep. Assuming there are no siblings in the pool, there will be a lottery (from the 10 applications) to determine who will be accepted. If there are more than three siblings in the application pool, a lottery will be performed (from the sibling pool) to determine who will be accepted. The remaining students (those who were not accepted via the sibling lottery and those who have filled out enrollment applications) will be put on a waiting list

Q: Do siblings have preference in the enrollment process?

Per state statute, siblings have preference in the enrollment process. If a student is currently enrolled in one of the classes, their sibling will have priority in the class in which they have made application.

Example: A student is currently enrolled in a 2018-2019 St. Croix Prep class. Their sibling has filled out an enrollment application for the 2019-2020 kindergarten class. There are 40 applicants for the kindergarten class, 10 of who are siblings of those who are already accepted into a St. Croix Prep class. The siblings will be accepted into the kindergarten class. The remaining kindergarten spots will be determined via a lottery.

Q: I have signed up my child for the 2018-2019 school year and they are currently on this year's waiting list. Do they have priority over the applications received in the 2019-2020 open enrollment period?

No. Per Minnesota state statute, each school year is a separate enrollment period. Those students on a waiting list for the 2018-2019 school year will have to submit a separate application for the 2019-2020 school year. Their application will be considered according to the rules of the 2019-2020 open enrollment period. No consideration is given to their status in the previous enrollment period.

Q: My child will not enter Kindergarten until the 2020-2021 school year. May I sign them up early?

No. Per Minnesota state statute, each year is a separate enrollment period. Each school year has its own enrollment period and all applications related to that school year will be processed during the related enrollment period. In other words, there are no advantages to submitting an enrollment application for a school year other than the 2018-2019 current school year or the 2019-2020 school year (open enrollment period of August 27, 2018 through January 4, 2019).

Q: Who can I contact for more information?

For more information please contact the following:

Grades: Kindergarten through 4th Grade  
Christine Mehlhorn, Office Manager  
4260 Stagecoach Trail North  
Stillwater, MN 55082  
Phone: 651-395-5920  
Email: [cmehlhorn@stcroixprep.org](mailto:cmehlhorn@stcroixprep.org)

Grades: 5th Grade through 8th Grade  
Kelly Vossen, Office Manager  
4260 Stagecoach Trail North  
Stillwater, MN 55082  
Phone: 651-395-5950  
Email: [kvossen@stcroixprep.org](mailto:kvossen@stcroixprep.org)

Grades: 9th Grade through 12th Grade  
Diane Runge, Office Manager  
4260 Stagecoach Trail North  
Stillwater, MN 55082  
Phone: 651-395-5970  
Email: [drunge@stcroixprep.org](mailto:drunge@stcroixprep.org)

St. Croix Preparatory Academy's lottery process complies with applicable Minnesota state law. No student shall be excluded, segregated or discriminated against in the school's educational environment for reasons of race, color, national origin, gender, gender identity, economic status, disability, special needs, religion or religious affiliation, or sexual orientation.

Authorizer Information:

St. Croix Preparatory Academy is authorized by Friends of Education, EX0-01-A, 200 East Lake Street, Wayzata, MN 55391.