

Student Parking Permit Application Packet August 28, 2017 through June 30, 2018

- ✓ Students will be responsible for registering their vehicle and obtaining a parking permit.
- ✓ Parking permits must be displayed on the rear-view mirror of each vehicle at all times while on campus.
- ✓ If a student drives multiple vehicles to school, all vehicles must be registered. Students will pay for only one vehicle parking permit contract per year.
- ✓ Vehicles without a permit, or parked in a space that is in violation of the parking permit contract, will be subject to a fine, having their vehicle immobilized with a car boot, and a possible revocation of a student's parking privileges.
- ✓ The cost for the 2017-18 student parking permit is \$175.00, and initiates the process and does not guarantee a permit. Permits will be issued based on space availability, student residence distance from school and other circumstances. Full refund will occur if no permit is issued.
- ✓ Daily parking permits are available for \$10.00 and can be picked up in the Main Office.
- ✓ A \$20.00 violation fee will be issued per violation. If a vehicle is "booted", all parking violation fines must be paid before the boot will be removed.
- ✓ SCPA Administration reserves the right to limit the amount of Parking Permits issued based on space availability.
- ✓ Students, who anticipate driving to school upon receiving their driver's license mid-year, will also need to purchase a permit. As students receive their driver's license they can request the parking permit packet from the SCPA website or Main Office.
- ✓ The packet must be filled out and permit purchased before they start driving to school.
- ✓ Return completed permit form to the SCPA Main Office or bgrubisch@stcroixprep.org. Payments may be made via FeePay, Check, Charge or cash.

Student Parking Permit Contract 2017 – 2018 School Year

1. All parking permits expire at 4:00 p.m. on the last instructional day of the school year.
2. Hours of parking permit enforcement are Monday through Friday from 9:00 a.m. to 4:15 p.m.
3. Parking permits are not considered valid unless they are displayed from the **rear-view mirror** of the vehicle.
4. A student parking permit limits parking to areas designated for student parking only. Parking in any location other than in a designated student parking lot is prohibited and subject to a fine and/or revocation of driving privileges and/or disciplinary consequences.
5. Parking at St. Croix Preparatory Academy is a privilege and may be revoked by administration for safety and/or disciplinary reasons.
6. Violations of the SCPA Student Code of Conduct related to the use of your vehicle are in effect at all times. Such violations may result in a revocation of your parking permit as well as other disciplinary consequences. Examples of these violations include, but are not limited to, off-campus parking, reckless and/ or unsafe driving practices, and closed campus violations involving use of your vehicle.
7. The school system retains authority to conduct routine patrols of student parking lots and inspections of the exteriors and visible interiors of student automobiles on school property. The school administration may inspect the interior of student automobiles whenever a school authority has reasonable suspicions to believe illegal or unauthorized materials are contained inside the automobile. Such patrols and inspections will be conducted without notice, without student consent, and without a search warrant.
8. The school is not responsible for the vehicle or its contents. It is advised to lock vehicle(s) at all times.
9. Once parked, students are not permitted to remain in the car or return to the parking lot during school hours without authorization from administration.
10. The parking lot is a restricted area. There is to be no loitering or visitation in the parking lot without an administrator's permission.
11. The "**NO SMOKING**" or possession of tobacco products regulation also applies to the parking lot.
12. Tardiness resulting from not being able to find a parking place will not be excusable.
13. Violations of provisional license restrictions, as outlined by Minnesota or Wisconsin State Law, will result in parking privileges being revoked for the remainder of the school year.
14. I understand that excessive late arrivals to school, excessive absences from school, or continued disciplinary infractions could cause my driving privileges to be revoked by St. Croix Preparatory Academy's Administration.
15. Student parking is designated to the Northwest lot facing the train tracks and the most south row of the front parking lot.



SCPA Student Parking Permit Application Form
2017 – 2018 School Year

Student Name: _____ Grade: _____

Parent Name(s): _____

Vehicle Information

Table with 4 columns: School Information, Primary Car, Additional Car, Additional Car. Rows include: Registered Owner, Relationship of Owner to Student, Year, Make, Model, Color, License Plate Number.

~ Parent Acknowledgement of Regulations ~

I give permission for my child to drive the vehicle described above to and from St. Croix Preparatory Academy. I have read and fully understand that any violation of the regulations listed above may result in suspension of my child's driving privileges and/or disciplinary action. The signature below indicates that I, as the parent/guardian of the above named student, have read and understand the contract rules and conditions and agree to abide by the conditions set forth in the contract.

Signature of Parent: _____ Date: _____
Home Phone: _____ Cell Phone: _____

~ Student Acknowledgement of Regulations ~

I have read, fully understand, and agree to abide by the student parking regulations as stated in the 2017-2018 SCPA Student Parking Contract. Failure to adhere to the contract conditions will subject the undersigned student to a revocation of campus driving privileges and other discipline consequences as outlined in the St. Croix Preparatory Academy Code of Conduct.

Signature of Student: _____ Date: _____

Return completed form and payment to SCPA Main Office or at bgrubisch@stcroixprep.org

Payment Method: (check 1) ___ FeePay ___ Check ___ Cash

Parking Permit #: _____ Date: _____